



## Northern Voluntary Jazz Promoters Network Meeting

Saturday 5th May 2018

Minutes of meeting held at Ribble Valley Jazz and Blues Festival, Clitheroe United Reformed Church, Castle Gate, Clitheroe, BB7 1AZ.



**Present:** Gill Wilde, Rosemary Holmes, Jean Watson, Paul Bream, Chris DeSaram (chair), Steve Crocker (minutes), Judith Waterhouse, Sue Bradley, Dave Walton (part). In attendance Lesley Jackson (Jazz North)

**Apologies-** Peter Woodman, Paul Thomas, Mike Gordon

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**Item 1 Minutes** of the Scarborough AGM and Quarterly meeting held on 23rd September 2017. Agreed as correct record (SC proposed, GW seconded)

Matters arising – Peer reviews – Wakefield and Scarborough review completed – others still to be done

### Item 2 Club Roundup

**Wakefield** – Going well. Event to celebrate the life of “Bootleg Eric” Eric Parkin a great success. Club to fun a festival of five weekly gigs in Summer

**Leeds** - JazzLeeds Festival planned 19-24 July. Arts Council funding approved. 50 bands in five venues and a festival fringe. Jazz Social History events – Xero Slingsby celebration, Duke Ellington celebration, Studio 20 play +two workshops and live Painting by Gina Southgate. Village Jazz Festival

to follow as part of Chapel Allerton Arts Festival 30 Aug-2 Sept. Charity Status being sought, new structure of Trustee group and advisory group. Overall audiences down this year – by 10-15%

**Grimsby** – Gill had now left Grimsby. The regular Jazz Club would finish as a monthly club in May – would only do projects such as working with school Hub. Cleethorpes Festival was continuing. The Fish Tales tour had been a stunning success (still continuing) and various bands had resulted from the initiative.

**Ribble Valley**. Festival last year had been challenging – this year looked like a success. Loss of Arts Council funding had been a blow. RVJB was a company limited by guarantee. Monthly club going well and were the jazz jams. Successful partnership with Brighter Sounds at Band on the Wall. Preston Jam link and UCLAN support had been very successful – now a new Preston Jazz Festival.

**Newcastle** – JNE- ever more ingenious approached to survival! Jazz Festival of Improvised Music planned not all funding yet in place. 2-day international show cases planned next year January – with Swiss bands and June 2019 with Dutch bands

**Actions – noted**, and Norvol thanked Gill for her hard work over the years in running such a brilliant venue in Grimsby.

**Item 3 Finance and Membership** – JW presented.

Paid up clubs now 18 – Southport, JATP, Dove Holes, Liverpool, Wigam, Captstone Liverppol, Lescar Sheffield, Sheffield Jazz, Marsden Festival, Boston Spa, Grimsby, Jazz NE Newcastle, Scarborough, Wakefield, JazzLeeds, Ribble Valley, Hull Jazz, Huddersfield Jazz. There were queries as to future membership of Jazz Co-op, York and Saltburn. Agreed it would be good to get Manchester, Lancaster and Hull Jazz Festivals back as members. Hull and Huddersfield had re-joined at the lower subscription level. Website – Richard Gentle had taken on the role of listing Norvol members concerts

Bank account stood at £7000

**Actions - Thanks to JW and noted**

**Item 4 Data protection revisited and Jazz Clubs**

Not designed to batter organisations but important clubs kept a record of what they were, who they communicated with (musicians, volunteers, venues, funders, audience) both through social media, email and more conventional means and recording what had been done to comply with the new regulations. Dave Walton talked about Ribble Valley experience and offered to circulate a simple guide. **(Action DW)**

Needed to remind people that if we hadn't heard from them by 25<sup>th</sup> May they would no longer be on mailing lists. Reminders could be used as a way of drawing people in (SB to circulate an example of this)

**Item 5 Arts Council new bidding system**

Sharing experience of new system. RH described the successful process of achieving funding for Jazz Leeds Festival for first time. Very bureaucratic and still very cumbersome.

**Item 6 Internship Scheme – LJ introduced**

Leeds, JNE, Ribble Valley and a Wigan/Wakefield partnership were agreed as the pilot clubs. Documents to be submitted to ACE in Newcastle. 12-week turnaround on bid. Project submitted in June, would hear by end September at earliest. Would start 12-month programme from beginning of 2019. We divided up the work on writing the document as follows

1. **Quality - showing our members extensive experience in managing projects up to 40k – eg** Ribble Valley GFA grant in 2014/15, 2015/16 and 2016/17. Orpheus was £30k, Women Make Music – 4 year JNE programme 15k, Leeds Ace award 14k 2018 Fishtales programme £50k and Grimsby GFA 2014-16. AND Norvol’s own club development programme of 30K. Could distil from the applications on how the project would help develop our work (eg growth, succession, managing expansion etc) **Action PB**
2. **Public Engagement** - Audience development would be important – LJ recommended that the cost of using Audience Finder should be part of the bid as there was insufficient info about jazz audiences and the demographic make up **Action LJ**
3. **Project partners** - showing recent experience of Norvol in running similar joint projects - to include Orpheus, Club Development, Jam Sessions, Seminars on how to run a jazz club and the Festivals leaflet. Basic information – Experience in Managing Similar projects **Action SC** (including setting up Archive of document on Norvol website)
4. **Finance** how you will manage the budget for this project, and about our previous experience of managing budgets. **Action JW**
5. **Evaluation** - (to include “self assessment”) how we plan to monitor the progress of the project, and evaluate outcomes **Action SB**

#### **Action - Information to be sent to LJ by the end of May**

#### **Item 7 Any other Business**

- **Public Liability** SC asked about clubs and Insurance Policies for Public Liability – GW and SB offered to send copied of their insurance. Making Music were used by some, ANSVAR and BLUEFIN by others.
- **Meeting of JPN in Southampton.** PB suggesting raising the Orpheus project with the JPN to see if they would take it on nationally with Macari acting as a consultant. **All agreed – PB to write to Amy Pearce at JPN**
- **JPN membership – agreed** to pay Norvol membership for further year (nb \*\* Barney from Marsden had asked us to **check if the money was actually paid for last year** as there was some doubt)
- **Norvol Management Group** – Geoff Matthews had resigned and we needed a member of the group from the **North West** – **Sue Bradley** from RVJB was asked if she could do this role?

#### **Item 8 Next meeting 1<sup>st</sup> Sat in October (6 Oct) in Newcastle at Jazz Festival**

The Meeting was followed by the NorvolJazz jam session at the same venue - which we have now organised for three years running at Ribble Valley Jazz Festival